FREE WORKSHEET

LEADOPSPRESS

Root Cause Analysis - 5 Whys Worksheet

One problem, one page. Stop when you reach a cause you can verify and control.

Problem: _____ **Date:** _____

1 - PROBLEM STATEMENT

WHAT / WHERE / WHEN / EXTENT / IMPACT

_____

_____

_____

2 - THE 5 WHYS

ASK WHY - THEN ASK IT AGAIN

WHY 1? _____

WHY 2? _____

WHY 3? _____

WHY 4? _____

WHY 5? _____

Evidence needed to verify the suspected cause: _____

3 - CLOSE IT OUT

FROM THE RCA SUMMARY WORKSHEET

Impact - downtime, scrap, cost: _____

Verified root cause(s): _____

Corrective action: _____

Evidence the action worked: _____

Prevention / standardization: _____

This free sheet condenses the 5 Whys & RCA Worksheets Duo on Etsy: the full-size 5 Whys worksheet plus the six-section RCA Summary worksheet - one page per problem - as a printable PDF for your next investigation.

Get the complete 5 Whys & RCA Worksheets Duo on Etsy:

https://www.etsy.com/listing/4584599439?utm_source=pinterest&utm_medium=organic&utm_campaign=lop_pins&utm_content=free-rca-worksheet

Free worksheet from LeadOpsPress - Practical tools from operations to the boardroom. For informational and educational purposes only.